



Hi Everyone!

Here is an instruction manual on how to use our clunky online registration system. ;)

THE 1st STEP IS: REGISTER YOUR SWIMMER & PAY FEE WITH USA SWIMMING VIA
<https://swim-smarter.com/>

(required to enter pool):

Choose **INDIVIDUAL SEASON MEMBERSHIP**, to attend unlimited sanctioned meets

or

Choose **FLEX MEMBERSHIP**, to attend no more than two sanctioned meets and/or swim as recreational swimmer.

– make sure you save your emailed confirmation of registration.

***You may qualify for reduced USA OUTREACH Membership (\$8.00) if you receive:**

What are the outreach membership qualifications? Each LSC determines how they will qualify athletes for outreach membership. LSCs are encouraged to use any of the following programs to determine outreach membership eligibility: • Federal food stamp program (SNAP) • Federal housing documentation (HUD.GOV) • WIC Program (Women, Infant and Children Federal Nutrition Program) • Temporary Assistance for Needy Families (previously AFDC) • Emergency Food Assistance Program (TEFAP) • Medicaid Medical Card • Children's Health Insurance Program (CHIP) • State programs • Social Security Disability Insurance (SSDI) • Supplemental Security Income (SSI) • Home Energy Assistance Program (LIHEAP) I. Emergency Assistance • Federal Poverty Schedule • Federal Tax Return • This does not exclude participation in the Free and Reduced Lunch Program if CEP is not available in your area.

***CHOOSE OUTREACH MEMBERSHIP AND DOWNLOAD FORM TO FILL OUT. FORM MUST BE RETURNED TO WST FOR PROCESSING.**

THE 2nd STEP IS: Go to www.weavervillewaves.com and choose how you would like to register. **ONLINE or IN PERSON**

If you choose online, the link will take you to leagueapps.com. If you are not already a member of leagueapps.com, you will be required to register yourself and your swimmer(s). (Parent Information, Child Information, etc.)

Once registered, you will be able to begin registration for WST. PLEASE read the instructions carefully as you move through this system. YOU WILL NOT PAY YOUR WST CLUB FEES VIA LEAGUEAPPS.COM! Once you are done and logout, you will be sent an email from DOCUSIGN. It may take a couple of minutes to arrive in your email inbox. Please sign documents (medical waiver, photo policy, swim team guide, athletic code of conduct, maap policy, parent handbook and payment instructions.) You will need your USA Swimming Registration confirmation to upload into docusign.

When all your documents are signed and you click finish, WDCPRD will need to sign off on your LPP Membership Form.

THE 3rd STEP: *Once all docusigners are done, you will receive an email with information and link to pay club fee online if that is the option you choose. If you chose pay in person, club fee is due first day of practice.*

***YOU WILL RECEIVE A COPY OF ALL SIGNED DOCUMENTS FROM DOCUSIGN WHEN ALL SIGNATURES/INITIALS ARE COMPLETED.**

We are here to help in any way we can. GO WAVES!!

WEAVERVILLE WAVES SWIM TEAM